

UPSHUR COUNTY COMMISSION MEETING

March 29, 2018

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 29, 2018 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commissioner; Troy A. Brady, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Upshur County Administrator; Tabatha Perry, Assistant County Administrator and Jacqueline Dinklocker, Secretary. Terry Cutright, Commissioner was not present. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the regular meeting minutes of March 15 and March 22, 2018 as submitted.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the President to sign the welcome letter for the annual Strawberry Festival Souvenir Program Book and local newspapers (copy included).

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the President to sign the FY 18 Court Security Grant Application, Resolution and Assurances requesting the amount of \$13,088 to upgrade 10 surveillance cameras, install an additional 5 surveillance cameras, purchase a metal detector wand and two additional duress alarm buttons (copy included).

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the President to sign the FY 2018 Victim of Crime Act (VOCA) Victim Assistance Grant Application, Standard Conditions and Assurances, requesting the amount of \$34,555 for victim advocate services (copy included).

Burl Smith, Upshur County Solid Waste Authority representative, appeared before the Commission to promote clean county programs including Adopt-a-Highway, Adopt-a-Spot programs and provided a flyer (copy included) concerning upcoming recycling and waste disposal events in April. Mr. Smith presented the "Make it Shine Month" proclamation which designates April 2018 as "Make It Shine Month" in Upshur County. After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved and authorized the signing of the proclamation.

Mr. Smith also encouraged Upshur County residents to report "open dump" sites so that they can be cleaned up through the "WV DEP P-POD" program.

Sam Nolte reviewed correspondence from Roy H. Wager, Superintendent of Upshur County Schools, revising Katie Loudin's term on the Buckhannon-Upshur Parks and Recreation Advisory Board to end on June 30, 2019 to accurately reflect the unexpired term she will be filling (copy included). After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the revision.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved a donation of ten one-day pool passes for the Rock Cave PTO, annual bingo fundraiser to be held May 5th as requested by Abigail Jeffries, PTO Treasurer (copy included).

Sam Nolte reviewed the following "For Your Information" items:

1. Correspondence from Kris A. Pinkerman, Tax & Revenue Manager for the Property Tax Division of the WV State Tax Department, scheduling for staff of the Property Tax Division to appear at Upshur County's Board of Assessment Appeals hearings on October 4th at 10:00 a.m.

UPSHUR COUNTY COMMISSION MEETING

March 29, 2018

2. Mountain Lakes Preservation Alliance “Knowledge is Power” pamphlet regarding the pipeline.
3. Newsletters and/or Event Notifications:
 - Flyer - Wear Blue on April 6th in support of Child Abuse Prevention Month
 - Foster Care/Adoption Information Open House on April 9th from 6-7:30 p.m. at the Stockert Youth Center
 - Atlantic Coast Pipeline Construction Open House and Job Fair on April 11th from 5-7:30 p.m. at the Mountain View Event Center
 - U.S. Census Bureau Employment Opportunities in WV
 - WV Department of Health & Human Resources Job Opportunities in Braxton/Lewis/Upshur district
4. Agendas and/or Notice of Meetings:
 - Upshur County Solid Waste Authority-April 9, 2018
5. Meeting Minutes:
 - Upshur County Fire Board, Inc.-February 20, 2018
6. Meetings:
 - 03/18/18-6:00 p.m.-Washington District VFD
 - 03/21/18-7:00 a.m.-Upshur County Development Authority – Full Board
 - 03/26/18-6:00 p.m.-Upshur County Fire Fighters Association
 - 03/28/18-10:00 a.m.- James W. Curry Advisory Board
 - 04/03/18-5:30 p.m.-Elkins Road PSD
 - 04/03/18-4:00 p.m.-Hodgesville PSD
 - 04/05/18-7:00 p.m.-Banks District VFD
 - 04/05/18-7:00 p.m.-Selbyville VFD
 - 04/09/18-12:00 p.m.-Upshur County Family Resource Network
 - 04/09/18-4:30 p.m.-Upshur County Solid Waste Authority
 - 04/09/18-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 04/10/18-7:30 p.m.-Adrian VFD
 - 04/11/18-12:00 p.m.-Upshur County Senior Center Board
 - 04/11/18-3:00 p.m.-Tennerton PSD
 - 04/11/18-6:00 p.m.-Upshur County Citizens Corp – CERT
 - 04/11/18-7:00 p.m.-Buckhannon River Watershed Association - Board of Directors
 - 04/11/18-7:00 p.m.-Ellamore VFD
 - 04/11/18-7:30 p.m.-Warren District VFD
 - 04/12/18-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 04/12/18-10:00 a.m.-Adrian PSD
 - 04/12/18-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
 - 04/12/18-4:00 p.m.-Buckhannon Upshur Airport Authority
 - 04/12/18-7:30 p.m.-Buckhannon VFD
 - 04/16/18-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
 - 04/17/18-6:30 p.m.-Upshur County Fire Board, Inc.
 - 04/17/18-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
 - 04/18/18-12:00 p.m.-Lewis Upshur LEPC --- Upshur location

UPSHUR COUNTY COMMISSION MEETING

March 29, 2018

- 04/19/18-2:00 p.m.-Upshur County Farmland Protection Board – CANCELLED
- 04/19/18-6:30 p.m.-Upshur County Youth Camp Board – Selbyville
- 05/03/18-6:00 p.m.-Buckhannon-Upshur Board of Health
- 05/07/18-6:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis County
- 05/09/18-4:00 p.m.-Upshur County Public Library Board -- Special Meeting
- 05/17/18-2:00 p.m.-Upshur County Farmland Protection Board
- TBD-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council

7. Appointments Needed or Upcoming: (none)

Ginny Dixon appeared on behalf of the Upshur County Tobacco Prevention Coalition and requested Commissioners to draw the winning entry for a ham giveaway for the “Through with Chew” and “Kick Butts” programs. Troy A. Brady drew Jill Cutright’s entry. Ms. Cutright has been tobacco free for six weeks. Ms. Dixon provided a visual demonstration of “Mr. Gross Mouth” which showed the results of prolonged tobacco usage. Ms. Dixon advised that another drawing is scheduled in November with the theme of “Quit Cold Turkey”.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following “Settlements” (copies included):

- Juanita Heater Bunner—Final Settlement Waiver
- Jerry W. Dean-Final Settlement Waiver
- Jessie Oshay Gorin Trust—Second Annual Settlement
- Norma M. Huber—Final Settlement Waiver
- Myrtle NMN Kelley—Final Settlement Waiver
- Betty Lee McQuain—Final Settlement
- William Trent Richardson II-Final Settlement
- Benjamin D. Thomason-Final Settlement Waiver

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Troy A. Brady seconded by Sam Nolte, the Commission meeting adjourned at 12:30 p.m.