

UPSHUR COUNTY COMMISSION MEETING

August 29, 2019

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 29, 2019 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commission President; Kristie Tenney, Commissioner; Terry Cutright, Commissioner; Carol Smith, County Clerk; Carrie Wallace, County Administrator; and Prissilla Peggs, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the regular meeting minutes of August 22, 2019 as submitted.

After discussion, on motion by Kristie Tenney, seconded by Terry Cutright, the Commission approved the Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Michael Mangan, deceased. (copy included)

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the Order appointing the Sheriff of Upshur County as the Administrator for the Estate of James W. Reed, deceased. (copy included)

After discussion, on motion by Terry Cutright, seconded by Kristie Tenney, the Commission approved the Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Barbara J. Reed, deceased. (copy included)

Doyle Cutright, E911 Director provided an update on the CAD systems installation and requested for confirmation of the first due fire department zones. Mr. Cutright explained that Departments' 1st due service zones will not be changed unless the Chiefs make a correction or change. Mr. Cutright has requested a designation of 2nd and 3rd due departments throughout each fire service zones. Burl Smith, Washington District resident spoke to the Commission on the importance of the Fire Departments, E911, First Responders and all their volunteers to our community and to the residents of Upshur County.

Sam Nolte reviewed the following "For Your Information" items: (copies included)

1. West Virginia Department of Transportation Division of Highways for the Statewide Transportation Improvement Program (STIP) FFY 2016-2021 Program Amendment #28 dated August 13, 2019.
2. Correspondence from Dustin Zickefoose, Upshur County Assessor, acknowledging the outstanding job by the employees in the Assessor's Office in passing all areas of the 2019 monitoring by the State Tax Department.
3. Upshur County Sheriff's Financial Statement for Period Ending - July 2019
4. Upshur County Mileage Reports - July 2019
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Public Notices:
 - a. Newsletters and/or Event Notifications: None
 - b. Agendas and/or Notice of Meetings:

• Elkins Road PSD	September 3, 2019
• Upshur-Buckhannon Board of Health	September 5, 2019
• James W. Curry Library/Park Advisory Board	August 28, 2019
 - c. Meeting Minutes:

• Upshur County Fire Board, Inc.	July 9, 2019
• Upshur County Family Resource Network	June 10, 2019
 - d. Meetings:
 - 09/03/19-4:00 p.m.-Hodgesville PSD
 - 09/03/19-5:30 p.m.-Elkins Road PSD
 - 09/05/19-6:00 p.m.-Buckhannon-Upshur Board of Health
 - 09/05/19-7:00 p.m.-Banks District VFD
 - 09/05/19-7:00 p.m.-Selbyville VFD
 - 09/09/19-12:00 p.m.-Upshur County Family Resource Network
 - 09/09/19-4:30 p.m.-Upshur County Solid Waste Authority

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- 09/09/19-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 09/09/19-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 09/10/19-7:30 p.m.-Adrian VFD
- 09/11/19-3:00 p.m.-Tennerton PSD
- 09/11/19-6:00 p.m.-Buckhannon River Watershed Association - WVWC
- 09/11/19-7:00 p.m.-Warren District VFD
- 09/11/19-7:00 p.m.-Ellamore VFD
- 09/12/19-10:00 a.m.-Adrian PSD
- 09/12/19-3:00 p.m.-Upshur County Conventions & Visitors Bureau
- 09/12/19-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
- 09/12/19-4:00 p.m.-Buckhannon Upshur Airport Authority
- 09/12/19-7:30 p.m.-Buckhannon VFD
- 09/13/19-11:00 a.m.-Region VI Local Elected Officials
- 09/15/19-6:00 p.m.-Washington District VFD
- 09/16/19-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 09/17/19-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 09/17/19-6:30 p.m.-Upshur County Fire Board, Inc.
- 09/18/19-12:00 p.m.-Upshur County Senior Center Board
- 09/18/19-4:00 p.m.-Upshur County Public Library Board
- 09/18/19-7:00 p.m.-Upshur County Fire Fighters Association
- 09/19/19-2:00 p.m.-Upshur County Farmland Protection Board
- 09/19/19-7:00 a.m.-Upshur County Development Authority - Full Board
- 09/19/19-6:30 p.m.-Upshur County Youth Camp Board
- 09/23/19-10:00 a.m.-Mountain CAP of WV, Inc., a CDC
- 09/24/19-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 09/25/19-10:00 a.m.-James W. Curry Advisory Board
- 10/16/19-12:00 p.m.-Lewis Upshur LEPC - Lewis location

6. Appointments Needed or Upcoming:

- a. Buckhannon-Upshur Airport Authority (7/1/19-6/30/22 City Rep.)

The Commission approved all Invoices for Payment. (list included)

The Commission approved all Vacation Orders. (copies included)

The Commission approved the following "Settlements" (as listed):

- Robert L. Bean - Final Settlement Waiver
- Lee Roy Bennett - Final Settlement Waiver
- Ronald P. Elmore - Final Settlement Waiver
- Willard S. Farrar - Final Settlement Waiver
- Earl Dannie Lewis - Final Settlement Waiver
- Daniel M. Macek aka Marion Daniel Macek - Final Settlement Waiver

The Commission approved the following "Consolidation of Land Tracts" (copies included):

- Banks District-blend Map 5Q Parcel 5.1 with Map 5Q Parcel 3.1 with Map 5Q Parcel 4.1 with Map 5Q Parcel 12 and Map 5Q Parcel 13 to make Map 5Q Parcel 5.1 - Owners, Terry Wayne & Lori Jo Huffman
- Banks District-blend Map 3P Parcel 25.2 with Map 3P Parcel 25 with Map 3P Parcel 26 and Map 3P Parcel 27 to make Map 3P Parcel 25.2 - Owners, Robert J. & Macsonia L. Strader

The Commission approved the following "Exonerations and/or Refunds" (copies included):

- Raetta Darline & Matthew Todd Carder - #6510 - \$478.78 - Exoneration Order
- Ralph B. II & Mary E. Waddell - #13445 - \$686.43 - Exoneration Order
- Thomas L. & Angeline Oldaker c/o Tracy Oldaker - #21539 - \$35.20 - Exoneration Order
- Tim & Kristina J. Leggett - #700000190S - \$178.72 - Exoneration Order
- Gary Elbon - #15207 - \$368.19 - Exoneration Order
- Kelli S. Babbitt - #18411 - \$-193.08 - Correction Order
- Kelli S. Babbitt - #18642 - \$-193.08 - Correction Order

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- Benjamin Dale Post & Linda L. Post - #25642 - \$175.12 - Exoneration Order
- CDM Resource Management - #300706 - \$20,115.44 - Exoneration Order
- Lisa Koon Crumm - #19446 - \$191.06 - Exoneration Order
- Sidney Gay Huffman - #2677 - \$-197.54 - Correction Order
- Homer G. & Jane C. Workman c/o Johnny Dee Workman - #5566 - \$-253.75 - Correction Order
- Tharp Walter O. & Brenda K. - #17778 - \$423.53 - Exoneration Order

Tabled items:

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11. No action was taken; the item will remain tabled until the case is closed in Magistrate Court.

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission meeting recessed at 12:00 p.m.

The Commission reconvened at 1:00 p.m. for the Court Security Board Meeting

With no further business, on motion by Terry Cutright, seconded by Kristie Tenney the Commission meeting adjourned at 2:30 p.m.