Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 2, 2015

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- June 25, 2015

9:45 a.m. Dirk Burnside – Discussion regarding Emergency Medical Services parking lot.

10:00 a.m. Donald F. Dulaney, Ambulance Administrator, Emergency Site Protection, LLC --- Formal introduction to Upshur County.

10:15 a.m. Shelia Adams, Chief Tax Deputy --- Discussion and acceptance of resignation.
Item may lead to Executive Session per WV Code §6-9A-4

(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

Items for Discussion / Action / Approval:

1. Correspondence from Steve Abel requesting consideration to fill the vacancy on the Upshur County Civil Service Board's four year unexpired term set to expire 12-31-2017.

2. Correspondence from Donald Rice, Upshur County Assessor, requesting the employment of Debora Barnes, on a temporary part-time basis, effective July 13, 2015. She will be compensated out of the revaluation fund at the wage rate of $21.03 per hour and work under 25 hours per week.

3. Correspondence from Jerry Kimble announcing that the WV Classic Wheels Car Club will be hosting the annual "Blast from the Past" event in downtown Buckhannon during the weekend of July 24 and July 25 and request for donation in support of the event.

4. Approval and signature of inspection agreement between Brewer & Company of WV, Inc. and the Upshur County Emergency 911. This company inspects, in accordance with the current National Fire Protection Association editions, the installation twice per year and will report to the subscriber all needed items of maintenance and/or repair and replacements, which, in the judgment of the Company, may be necessary.

5. Approval of Chief Tax Deputy job posting, applications and resumes are due by close of business on Monday, July 13, 2015.

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Robert L. Pennington, P.E., Deputy State Highways Engineer – Programming and Planning, enclosing Statewide Transportation Improvement Plan listing of proposed amendments to the approved 2014-2019 STIP.

2. Correspondence from Steven D. Canterbury, Chairperson, WV Court Security Board, informing Upshur County Commission the Court Security Fund Grant in the amount of $2,360 has been approved for the purpose of enhancing the county's court security.

3. Upshur County Tobacco Prevention Coalition – The Toll of Tobacco in West Virginia article.

4. Upshur County Family Resource Network Newsletter --- July 2015.

5. Upshur County Family Resource Network Director's Report --- June 2015.

6. Agendas and/or Notice of Meetings
    - Elkins Road PSD — June 23, 2015
    - City Council of Buckhannon — July 2, 2015
    - Family Resource Network — July 13, 2015
    - Upshur County Solid Waste Authority — July 13, 2015
7. Meeting Minutes
    - James W. Curry Library and Park Advisory Board — April 22, 2015
    - James W. Curry Library and Park Advisory Board — May 27, 2015
    - Upshur County Family Resource Network — June 8, 2015
8. Meetings
    - 07/02/15 7:00 p.m. Banks District VFD
    - 07/02/15 7:00 p.m. Selbyville VFD
    - 07/07/15 6:00 p.m. Hodgesville PSD
    - 07/07/15 5:30 p.m. Elkins Road PSD
    - 07/08/15 12:00 p.m. Upshur County Senior Center Board
    - 07/15/15 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
    - 07/08/15 6:00 p.m. Upshur County Citizens Corp - CERT

- 07/08/15 7:00 p.m. Warren District VFD
- 07/09/15 1:00 p.m. Adrian PSD
- 07/09/15 3:00 p.m. Tennerton PSD
- 07/09/15 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 07/09/15 7:30 p.m. Buckhannon VFD
- 07/09/15 4:00 p.m. Buckhannon Upshur Airport Authority – meeting held at Airport
- 07/13/15 12:00 p.m. Upshur County Family Resource Network
- 07/13/15 4:30 p.m. Upshur County Solid Waste Authority
- 07/13/15 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 07/13/15 6:00 p.m. Lewis-Upshur Community Corrections Board
- 07/01/15 6:00 p.m. Buckhannon River Watershed Association
- 07/21/15 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 07/14/15 7:00 p.m. Adrian VFD
- 07/15/15 7:00 p.m. Ellamore VFD
- 07/15/15 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 07/16/15 6:30 p.m. Upshur County Youth Camp Board
- 07/07/15 6:30 p.m. Upshur County Fire Board --- Special Meeting
- 07/21/15 6:30 p.m. Upshur County Fire Board --- CANCELLED
- 07/15/15 7:00 a.m. Upshur County Development Authority – Exec. Board
- 07/19/15 6:00 p.m. Washington District VFD
- 07/20/15 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 07/21/15 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 07/28/15 4:00 p.m. Upshur County Public Library Board
- 07/23/15 4:00 p.m. Upshur County Farmland Protection Board
- 07/22/15 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association
- 08/05/2015 12:00 p.m. Upshur County Development Authority Annual Meeting – Event Center Brushy Fork

9. Appointments Needed or Upcoming:
   - Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
   - Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
   - Buckhannon-Upshur Recreational Park Advisory Board (Vacant Position – 06-30-16)--Commission
   - Buckhannon-Upshur Board of Health (Vacant Position – 06-30-15) --- Commission
   - Upshur County Fire Board (Vacant Position – 06-30-15) – Fire Association Representative
   - Upshur County Youth Camp Board (05-31-15 – Thanna Wentz)
   - Upshur County Youth Camp Board (05-31-15 – Craig Presar)
   - Upshur County Solid Waste Authority (06-30-15 – Jacqueline McDaniels)– Public Service Commission
   - Upshur County Public Service Districts (07-31-15 – Elmer Tenney) – Tennerton PSD
   - Buckhannon-Upshur Recreational Park Advisory Board (06-30-15 – Callie Sams) -- City
   - Buckhannon-Upshur Recreational Park Advisory Board (06-30-15 – Tappan Squires)--City
   - Buckhannon-Upshur Recreational Park Advisory Board (06-30-15 – Carl “Robbie” Martin)—BOE

- Buckhannon-Upshur Recreational Park Advisory Board (06-30-15–Christine Bennett)-Commission
- Upshur County Library Board (06-30-15 – Mary Ann Crites) – Board of Education
- Buckhannon-Upshur Airport Authority (06-30-15 – Richard Clemens) – City of Buckhannon
- Upshur County Convention & Visitor's Bureau -- Commission
- Upshur County Convention & Visitor's Bureau – Chamber of Commerce

Next Regular Meeting of the Upshur County Commission
July 9, 2015 --- 09:00 a.m.
Upshur County Courthouse Annex