

Floodplain Permit Application

The intention of this permit process is to promote the general health, welfare and safety of Upshur County residents and to encourage the utilization of appropriate construction practices in order to prevent and/or minimize flood damage in flood prone areas of Upshur County.

Therefore, it shall be unlawful for any contractor, person, partnership, business, or corporation to undertake or cause to be undertaken, any development, new construction, substantial improvement, repair of substantial damage, or the placement or relocation of any structure (including manufactured homes) within the unincorporated areas of Upshur County unless a floodplain permit application has been completed and authorization obtained from the Office of the Upshur County Commission.

Applicant Information

Name _____
Mailing Address _____

Phone _____

Landowner Information

Name _____
Mailing Address _____

Driving Directions to site _____

District _____ tax map _____ parcel _____ most recent deed book _____ page _____

Contractor Information (or signed affidavit)

Name _____
Mailing Address _____

Phone _____

Required information

Copy of the West Virginia Contractor's License
Copy of the Certificate of Insurance
Copy of the Proof of Worker's Compensation
Site plan with construction specifications

Description of project _____

(Check all that apply)

- Residential structure
- Installation of a manufactured home
- Garage/detached structure

- Excavation/fill activities
- Commercial/Industrial structure
- Demolition of a structure
- Other (explain)

Estimated value of finished project _____

I do hereby certify that the above information is true and correct to the best of my knowledge and do hereby grant permission for officials, employees and/or agents of Upshur County to enter upon said property to review, verify and/or appraise the property.

Signature of Property Owner

***** (internal use only) *****

Building Permit Number

Date

Floodplain Coordinator